



## BOARD OF TRUSTEES MEETING MINUTES

SEPTEMBER 27<sup>TH</sup>, 2018

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BOARD OF TRUSTEES  
MEETING  
SEPTEMBER 27TH, 2018

**CALL TO ORDER, SUNSHINE LAW NOTICE**

**Time: 6:15 p.m.**

**ROLL CALL**

<b>Name</b>	<b>Title</b>	<b>Voting/Non-Voting</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival</b>
Dale Anglin	Trustee	Voting		X	
Elizabeth Abitanto	Trustee	Voting	X		
Homere Breton	Trustee	Voting	X		
Kevin Callaghan	Trustee	Voting	X		
John Hintze	Trustee	Voting	X		
Joy Lindsay	Trustee	Voting	X		
Tammie Reid	Trustee	Voting	X		
Jennifer Robinson	Trustee	Voting		X	
Anthony Thomas	Trustee	Voting	X		6:30pm
Yasmeen Sampson	Principal	Non-Voting	X		
Althea Chambers	Vice Principal – MS	Non-Voting	X		
Fiorella Serrano	Vice Principal – LS	Non-Voting	X		
Migdalia Dale	SBA/Board Secretary	Non-Voting	X		
Jamie Robinson	Faculty Representative	Non-Voting	X		
Nick Porta	Faculty Representative	Non-Voting	X		
Miguel J. Brito	CEO - PEP	Non-Voting	X		
Marcy Bostwick	CSO - PEP	Non-Voting	X		

**Next board meeting is October 25, 2018 @ 6:00 pm.**

**Motion 092718-1 Motion to approve today’s agenda**

Moved: Elizabeth Abitanto

Seconded: John Hintze

Dale Anglin	
Elizabeth Abitanto	X
Homere Breton	X
Kevin Callaghan	X
John Hintze	X
Joy Lindsay	X
Tammie Reid	X
Jennifer Robinson	
Anthony Thomas	

Approved.

**REPORTS - Highlights, Questions & Matters Requiring Board Action**

**PRINCIPAL REPORT**

Ms. Sampson feels that the first 5 weeks of the school year have been “positive and productive. Walkthroughs are being conducted to ensure that learning and instruction is going on. Goal setting is underway with input from students and teachers.

She also shared the following:

- **PARCC** – 17/18 results have arrived and are being mailed out to parents.
- **iReady** – 70% of the student body have taken their diagnostic tests. Deadline for completion is 9.28.18. Data will be used to drive curriculum and teaching.
- **Support Team** – has been created to address student academic and behavior issues. The team has had three meetings and have identified 21 students to support.
- **Personnel** – the 5<sup>th</sup>/6<sup>th</sup> Science Teacher position is currently open and candidates are being vetted.
- **Budget** – weekly meetings; currently showing a small surplus.

## **PRESIDENT REPORT**

Ms. Reid addressed the following:

- NJSBA Training – 11.18
- Board on Track - a service that helps school boards manage meetings, responsibilities, etc. Other charters are using this service. For example, People’s Prep & UHCS.
- Initiative to centralize information. For example, templates will be created for various reports

## **EXPANSION**

Ms. Bostwick addressed the following:

- Architect being selected by RFP for new building with an expected completion date of 2020.
- Agreement being negotiated with PEP to lease the pallet site for parking during dismissal.
- Will attend meetings regarding the revision to the charter school law. Potential changes are reduced funding; moratorium on new charters; district only attendance.

## **FINANCE**

Ms. Lindsay addressed the following:

- PEP/PACS Finance Committees met to go over their relationship. The meeting went well and all agreed that they share a common goal – the education of children.

## **EDUCATION**

Ms. Reid addressed the following:

- Principal Evaluation Tool is in development. To be shared at October 2018 meeting.

## **Motion 092718-2 Motion to approve the consent agenda**

Moved: Elizabeth Abitanto

Seconded: John Hintze

Dale Anglin	
Elizabeth Abitanto	X
Homere Breton	X
Kevin Callaghan	X
John Hintze	X

**Next board meeting is October 25, 2018 @ 6:00 pm.**

Joy Lindsay	X
Tammie Reid	X
Jennifer Robinson	
Anthony Thomas	

Approved.

**PUBLIC COMMENTS**

Ms. Rhonda Wyche, parent of 6th, 3rd and 1st graders, thanked the board for conducting a thorough Principal search that identified our current Principal. Petitioned the board to consider hiring a Librarian.

Mr. Salvador Quijada, 6<sup>th</sup>/7<sup>th</sup> Grade Math Teacher, invited the board to Math Night on 9.28.18 from 5:30pm to 7:30pm.

**GOVERNANCE/FINANCES**

**Motion 092718-3 Motion to Wilson Reading Tutor contracts**

Moved: Elizabeth Abitanto

Seconded: John Hintze

Dale Anglin	
Elizabeth Abitanto	X
Homere Breton	X
Kevin Callaghan	X
John Hintze	X
Joy Lindsay	X
Tammie Reid	X
Jennifer Robinson	
Anthony Thomas	X

Approved.

**Motion 092718-4 Motion to approve food service personnel**

Moved: Elizabeth Abitanto

Seconded: John Hintze

Dale Anglin	
Elizabeth Abitanto	X
Homere Breton	X
Kevin Callaghan	X
John Hintze	X
Joy Lindsay	X
Tammie Reid	X
Jennifer Robinson	
Anthony Thomas	Opposed

**Approved.**

**Motion 092718-5 Motion to accept resignation**

Moved: Elizabeth Abitanto

Seconded: John Hintze

Dale Anglin	
Elizabeth Abitanto	X
Homere Breton	X
Kevin Callaghan	X
John Hintze	X
Joy Lindsay	X
Tammie Reid	X
Jennifer Robinson	
Anthony Thomas	X

**Approved.**

**Next board meeting is October 25, 2018 @6:00 pm.**

**Motion 092718-6 Motion to accept termination**

Moved: Elizabeth Abitanto

Seconded: John Hintze

Dale Anglin	
Elizabeth Abitanto	X
Homere Breton	X
Kevin Callaghan	X
John Hintze	X
Joy Lindsay	X
Tammie Reid	X
Jennifer Robinson	
Anthony Thomas	X

**Approved.**

**Motion 092718 - 7 Motion to adjourn**

Moved: Kevin Callaghan

Seconded: Tammie Reid

Dale Anglin	
Elizabeth Abitanto	X
Homere Breton	X
Kevin Callaghan	X
John Hintze	X
Joy Lindsay	X
Tammie Reid	X
Jennifer Robinson	
Anthony Thomas	X

Approved.

Adjourned at: 6:46p.m.

**Next board meeting is October 25, 2018 @6:00pm.**