



**Board of Trustees**

**Meeting Minutes**

**November 21, 2019**

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**Board of Trustees**

**Meeting Minutes**

**November 21, 2019**

Call to Order, Open Public Meeting Act Notice

Time and Place: 6:12 pm - PACS Paterson, 47 State Street, Paterson, NJ

**Roll Call**

Name	Title	Voting/Non-Voting	Present	Absent	Late Arrival
Madelka Osiecki	Board President	Voting	X		
Hector Jimenez	Board Vice President	Voting		X	
Catherine Ventura	Board Secretary	Voting	X		
Timothy J. Graham	Trustee	Voting	X		
Cary D. Caraballo	Trustee	Voting	X		
Dina Runcie	Trustee	Voting	X		
Regina Lauricella	Principal	Non-Voting	X		
Also noted present:					
<ul style="list-style-type: none"> <li>Valerie Corner, School Business Administrator</li> </ul>					

**Motion to approve today's agenda: APPROVED**

Moved:	Catherine Ventura
Seconded:	Madelka Osiecki

Madelka Osiecki	X
Hector Jimenez	
Catherine Ventura	X
Timothy J. Graham	X
Cary D. Caraballo	X
Dina Runcie	X

**Motion to approve the minutes from October 10, 2019: APPROVED**

Moved:	Catherine Ventura
Seconded:	Timothy Graham

Madelka Osiecki	X
Hector Jimenez	
Catherine Ventura	X
Timothy J. Graham	X
Cary D. Caraballo	X
Dina Runcie	X

**(Consent Agenda) Motion to approve Secretary’s Report: APPROVED**

<i>Roll Call Vote</i>
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Madelka Osiecki	X
Hector Jimenez	X
Catherine Ventura	X
Timothy J. Graham	X
Cary D. Caraballo	X
Dina Runcie	X

**(Consent Agenda) Motion to approve Bills List: APPROVED**

<i>Roll Call Vote</i>
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Madelka Osiecki	X
Hector Jimenez	
Catherine Ventura	X
Timothy J. Graham	X
Cary D. Caraballo	X
Dina Runcie	X

**School Matters: School Social Worker**

- Influx of students with high needs this year
- Trauma-sensitive classrooms using the nurtured heart approach (implemented last year)
- Noticing parental involvement plays a role; facilitating conversations with Kindergarten and 1<sup>st</sup> grade parents
- It has been a bit difficult due to secondary location and there being a new social worker at the State Street location
  - A lot of crisis intervention (consistently about 5 Kindergarteners and 3 1<sup>st</sup> graders)
- The Ida Gurtman Therapeutic Children’s Program has been implemented to help alleviate some of these issues and has been helpful
- Individual counseling services in school and character education lessons within the classrooms
- Trauma-informed training for instructors
  - Using our own approach and being cognizant of instructor energy within the classroom
  - Non-punitive approach with discipline
  - Sensory items and tools within classrooms
  - Using outside resources such as PerformCare
- What is being tracked?
  - IEP students’ social-emotional goals also being tracked
  - Community violations for incidents
- To improve, it would be ideal to conduct preventative work but difficult due to the need for crisis intervention

**Governance/Finances:**

Finance Committee Update: Dina Runcie

- Sent revised PEP Service Agreement for review
- Conference call took place on November 19 and consisted of the following points of discussion:

- Charter renewal visit
- Monthly financial reports
- Ongoing revision process for PEP Service Agreement
- Review of the current bills list
- Follow-up meeting request with PEP

Other Committees Update: Madelka Osiecki and Catherine Ventura

- HR Committee - response from NJSBA regarding review of policies still pending
- Facilities Committee – working with Marcy to reconvene the committee in December

Other Items:

- Discussion around requirements of Annual Charter/Renaissance School Fiscal Questionnaire
- Deadline for submission of the document is November 30<sup>th</sup>

**Motion to approve the annual charter school fiscal questionnaire (*with changes discussed during board meeting*): APPROVED**

Moved:	Catherine Ventura
Seconded:	Dina Runcie

Madelka Osiecki	X
Hector Jimenez	
Catherine Ventura	X
Timothy J. Graham	X
Cary D. Caraballo	X
Dina Runcie	X

**Motion to approve Ironbound Cleaning Services Contracts: APPROVED**

<i>Roll Call Vote</i>
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Madelka Osiecki	X
Hector Jimenez	
Catherine Ventura	X
Timothy J. Graham	X
Cary D. Caraballo	X
Dina Runcie	X

**Motion to approve hiring of extended day program staff 2019-2020: APPROVED**

<i>Roll Call Vote</i>
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Madelka Osiecki	X
Hector Jimenez	
Catherine Ventura	X
Timothy J. Graham	X
Cary D. Caraballo	X
Dina Runcie	X

**Principal's Report:** Regina Lauricella

- Principal's Report Handout provided during meeting
- Much of the focus of the last month has been on the NJDOE state visit; received positive feedback
- Music teacher will be going on maternity leave in January
- The afterschool program cost is \$100 a month; currently need to charge in order to maintain it
- Parent Teacher Conferences are coming up; focusing on conducting outreach to ensure high attendance
- Overview of Q1 Data
  - Focus on Projected Proficiency Summary Report
  - Drop from June 2019: 55.2% → 32.1%
  - Goal is for all students to show any growth
- Techtime once per week for computer proficiency → PARCC will be completely computer-based
  - Beginning the process of getting students comfortable typing out responses

**PEP Update:** Marcy Bostwick

- Handout provided during meeting; questions about items can be directed to Marcy

**Public Comments:**

- None

**Motion to enter into executive session: APPROVED**

Moved:	Madelka Osiecki
Seconded:	Dina Runcie

Madelka Osiecki	X
Hector Jimenez	
Catherine Ventura	X
Timothy J. Graham	X
Cary D. Caraballo	X
Dina Runcie	X

***Entered executive session at 7:23PM***

**Motion to exit executive session: APPROVED**

Moved:	Madelka Osiecki
Seconded:	Cary Caraballo

Madelka Osiecki	X
Hector Jimenez	
Catherine Ventura	X

Timothy J. Graham	X
Cary D. Caraballo	X
Dina Runcie	X

***Exited executive session at 8:17PM***

**Motion to adjourn meeting: APPROVED**

Moved:	Madelka Osiecki
Seconded:	Catherine Ventura

Madelka Osiecki	X
Hector Jimenez	
Catherine Ventura	X
Timothy J. Graham	X
Cary D. Caraballo	X
Dina Runcie	X

***Meeting adjourned at 8:18PM***